

Oregon Joint Use Association
Board of Directors: Meeting Minutes
Amadeus Restaurant – Salem, OR
December 14, 2017

President Scott Rosenbalm called the meeting to order at 10:12 a.m. A quorum was present:

Present:

Scott Rosenbalm, President
Sam Ackley, Past President
Janet Ebright
Jeff Kent
Tom McGowan
Tom Jorgenson
Stuart Sloan
Brooke Sisco
Brant Wolf

Not Present:

Gary Lee

Guests:

Jamie Breckenridge, EWEB
David Mingus, Comcast
Jerry Donovan, PGE

Staff:

Genoa Ingram
Taryn Nugent
Laureal William

Minutes **MOTION:** Moved by Tom McGowan and seconded by Brooke Sisco to approve the minutes of the September 20, 2017, meeting as corrected. **Motion passed.**

Treasurer's Report Tom McGowan reviewed and summarized the financial documents.

MOTION: Moved by Brant Wolf and seconded by Stuart Sloan to approve the Treasurer's report as submitted. **Motion passed.**

2018 Budget: Brant Wolf presented the 2018 proposed budget, noting that it had been reviewed by the Executive Committee. Brant responded to questions relating to miscellaneous income (vest sales), the proposed purchase in NESC manuals, and the anticipated increase in website-related charges.

MOTION: Moved by Brant Wolf and seconded by Tom McGowan to recommend the Executive Committee approve the 2018 budget as presented. **Motion passed.**

Industry Updates Jeff Kent identified three noteworthy items:

- Repeal of net neutrality which had provided cover to service provider right of access.
- The November 29 FCC order relating to pole attachments included a reaffirmation of overlashing.
- The State of California is moving forward with a docket on pole census.

Old Business None.

Committee Reports

Executive Committee: Scott Rosenbalm reported on activities of the Executive Committee including efforts on the 2018 budget, proposed changes to the Bylaws, and feedback from the Annual Meeting.

Publicity and Education: Committee Chair Brooke Sisco noted that the Committee needs new members as a result of recent vacancies; she specifically requested representation from PGE and Comcast. Dave Mingus asked that he be added to the Committee’s email list on behalf of Comcast. Brooke reported that the Committee has completed work on curriculum for NESC 101 and is currently working on NESC 201.

Inspection/Correction Efficiency: Committee Co-chair Jerry Donovan expressed appreciation to the Board for keeping the Committee in place and asked for Board input moving forward. He suggested a mid-year check-in followed by a second check-in prior to the Annual Meeting may be appropriate for the Committee.

Mapping Project Subcommittee: The Executive Committee will undertake identifying a replacement for Linda Spurgeon.

Joint Inspection/Correction Subcommittee: Staff noted that the Committee is moving ahead with the development of ‘starter’ kit of materials for organizations contemplating participation in a joint inspection program. The packet will include a checklist of systems and communications to be considered with partner organizations, related OJUA work products, and sample letters of agreement.

Standards Committee: President Scott Rosenbalm reported that Committee Chair Dave Barks had retired; recent Committee activities include reviewing NESC change proposals and addressing concerns related to street lights.

Conflict Resolution Committee: Committee Chair Jeff Kent reported that there are no conflicts. He reported that Tom Jorgenson has joined the Committee and Terry Blanc will re-join as a representative of PGE. Jeff indicated he would like to see representation from the cities, noting that Sandy Bond from the city of Eugene has expressed interest in the OJUA. Jeff would like to hold an orientation meeting soon to refresh new and current members on the history and purpose of the Committee.

New Business

Proposed Bylaws Amendment The Board reviewed the redline version of proposed amendments to the Bylaws. The Board agreed to further amend Section 3, Subsection A as follows:

- A. The following entities may be represented:
 - (a) Individually Owned Electric Utility;
 - (b) Large Telecommunications Utility
 - (c) Municipal;
 - (d) Municipal Electric Utility;
 - (e) Competitive Local Exchange Carrier
 - (f) Telecommunications Cooperative;
 - (g) Electric Utility Cooperative
 - (h) People’s Utility District
 - (i) Cable Telecommunications;
 - (j) Wireless Telecommunications Service Provider;
 - (k) At-Large Member.

MOTION: Moved by Tom McGowan and seconded by Jeff Kent to approve the revised language as restated. **Motion passed.**

Election of Officers President Scott Rosenbalm reviewed the proposed slate of officers as follows:

President: Scott Rosenbalm
Vice President: Tom Jorgenson
Secretary: Brooke Sisco
Treasurer: Brant Wolf
At Large: Janet Ebright
At Large: Sam Ackley

MOTION: Moved by Stuart Sloan and seconded by Tom McGowan to approve the slate of officers *en bloc*. **Motion passed.**

Marketing and Statewide Outreach Staff reviewed the materials that will be included in the new member padfolios. Additionally, social media and teleconferencing will be made a priority. Marketing and Outreach will also be made an ongoing agenda item for the Executive Committee.

Adjourn There was no further business and the meeting was adjourned at 12:16 p.m.